

Health and Safety Plan for Saint Pius X Catholic Church PREP and YM Programs

Each child attending our religious education (RE) programs in PREP (preschool thru eighth grades) and Youth Ministry could be coming from a different county and that county might be in a different color phase. These health and safety guidelines are for when our church is in the green phase. If your home is in a county in a yellow or red phase, please do not attend our RE class or activities. We will follow the Harrisburg Diocese guidelines. Our goal is to provide a safe environment for your child as they attend religious education classes and activities.

Wearing Masks

- Wear a face mask that covers both your nose and mouth the entire time you are on our church property
- Wear your face mask prior to exiting your vehicle until you are back inside your vehicle or off the church property.
- Families are responsible for supplying their own face masks. It is recommended that face coverings (masks and/or face mask worn with a face shield) should be in good taste and without writing.

Social/Physical Distancing

- Social/physical distancing of 6 feet distance between people is to be maintained whenever possible on the church grounds and in the church building
- Tape is placed at 6-foot intervals on the floor to help with social distancing.
- Signs will point out the direction to walk to each classroom in the downstairs hallway.
- PREP/CCD/YMP have the right to restrict visitors to safeguard the health of all involved.

Arrival, Dismissal, and Pick up Procedures

Arrival Procedures:

- Park in a designated parking space and not in our fire lanes for everyone's safety.
- Entrance: Enter thru the church office hallway doors while social distancing and sanitize your hands.
- Parents are asked to drop off their child/ren at the entry doors without accompanying your child to their rooms to help limit the number of persons who may be in the building.
- Entrance to the church social hall/classrooms is only by coming down the steps by the elevator.
- Youth must go straight to their classroom and have a seat to wait for their RE to begin.
- We will have a volunteer to monitor the entrance and exit door(s) during the PREP/YMP sessions.

Dismissal and Pick Up Procedures:

- Park in a designated parking space and not in our fire lanes for everyone's safety
- If a child needs to be picked up early from the class/session, please notify your child's teacher in writing that they will be picked up early. We will have them waiting for you to pick them up near the restroom doors downstairs.
- Teachers will walk their class up to the narthex to dismiss them out of the front doors.
- Dismissal Schedule: Kindergarten and 1st Grade at 12pm; Grades 2-3 at 12:05 pm; Grades 4-5 at 12:10 pm; and Grades 6-8 dismiss at 12:15pm.
- Exit: Parents wait outside the front doors of the church while social distancing and wearing a mask the entire time you are on our church property

Cleaning, Disinfecting and Sanitizing

- PREP/CCD/YMP areas are to be sanitized before and after all sessions. Cleaning and disinfecting of the building, common spaces and classrooms, both before and after the program will occur.
- Sanitizer must be applied upon entering the church and will be supplied in common areas and classrooms throughout the building.

Students Materials

- Students should use a school bag (or something similar) for their RE textbooks which travel to and from the home. The bag should be clearly identified with their names and may not be shared with others.
- Each child will have their own classroom materials bag with their name on it to use during their class time. This plastic bag will stay in their classroom to be used throughout the school year.

Cohorts

- The student group is self-contained and travels together and all efforts will be made to keep the cohort in a class setting with minimal movement outside this setting.
- Records will be kept of attendance and who was in their classroom- teachers, substitutes, aides, and visitors.

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Food/Drink

- No food or water fountain usage.
- Students are responsible for bringing their own water bottles, as drinking fountains will not be in use. They may not share water bottles.

Restroom Usage

- We ask that families have your child use the restroom at home prior to attending RE..
- We are trying to limit the restroom usage with only 2 children at a time inside the restrooms to help maintain social distancing. We will have the restroom doors open for ventilation.

Health Care/ Keeping a child home

- Families must evaluate their child(ren) before attending for fever and COVID-19 symptoms, as defined by the CDC (<https://www.cdc.gov/>). After evaluating you child, our established system for checking in is to notify us that they will be absent by emailing our Director of Religious Education at prepstpiusx@gmail.com.
- Keep your child home if they show these symptoms: fever of 100.4 degrees F or higher; chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, nausea or vomiting, diarrhea.
- Families must inform the Parish Religious Education Program (PREP/CCD) or Parish Youth Ministry Program immediately if I, my child, or anyone with whom my child has had close contact, receives a positive diagnosis, or presumed positive diagnosis, for COVID-19. If a student tests positive for COVID19 and has attended a PREP/CCD/YMP session within a 14-day period, the Parent/Guardian must inform the DRE as soon as possible.
- *Coronavirus Confidentiality* – Our parish RE programs will either email or use our voice telephone messaging program to inform staff and parents promptly whenever a community member (staff member, student, or immediate family member of same) is diagnosed with coronavirus or with a presumed positive. We will do everything possible to maintain the confidentiality of the sick person by following HIPPA guidelines.
- Families are responsible for keeping us updated with current phone numbers for parents, guardians, and emergency contacts.

In the event that your child becomes ill or shows signs of illness during their time at our RE programs, the following steps will occur:

1. Our RE staff will evaluate child(ren) for fever and COVID-19, at their discretion, and parents will be informed when such an evaluation is done.
2. If for health and safety reasons we need your child picked up, you must pick up your child promptly.
3. We will ask your child to wait in the hallway near the restrooms until a parent, guardian, or emergency contact comes and picks them up.
4. Adult in charge of their care may ask the child to identify you and we will ask you for identification (photo id includes: passport/driver's license) before releasing the child into your care.

Protocols for Virtual, Live-Time Instruction—if your child's class will be participating

- Students are expected to be on time, appropriately dressed and seated at a table or in a chair.
- Students should be respectful at all times of the catechist and others in virtual classroom.
- Students' screen must use correct names and appropriate backgrounds.
- Students remain active, engaged, and visible at all times, face to face.
- Students remain on mute and only unmute when called upon.
- Students with questions use "raise hand" button.
- Students should refrain from eating and chewing gum.
- Students and families may not share the link to the "virtual" classroom.
- Students and families are to use the sessions/recordings of sessions for educational purposes only and not share any video or image on social media.
- Students and families may have their image's or voices heard during the distance/online sessions.

**COVID-19 ACKNOWLEDGEMENT / NOTICE FOR PARISH RELIGIOUS
EDUCATION/CCD AND PARISH YOUTH MINISTRY PROGRAMS AT SAINT PIUS X
CATHOLIC CHURCH**

By signing or electronically accepting this COVID-19 Acknowledgement, the undersigned parent or guardian of a student enrolled in a Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YM) in the Diocese of Harrisburg, understands, acknowledges, and agrees as follows:

We live in the age of the COVID-19 global pandemic, and there are health risks associated with my child attending a Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YM). I acknowledge the contagious nature of COVID-19, the fact that it can be difficult to identify in another person, and the inherent risks of exposure to those who may be infected with COVID-19. I voluntarily assume the risk that I/my child/my household members may be exposed to or infected by COVID-19 as a result of or in connection with my child(ren)'s attendance at the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) and that such exposure or infection may result in illness and/or even death of my child(ren) and such other persons.

I have read the Health and Safety Plan located on my child(ren)'s parish website and understand the health and safety protocols of the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) and I agree to adhere to the health and safety protocols. I will partner with the parish and comply with the Health and Safety Plan. As further detailed in the Health and Safety Plan:

- (i) I will update my child(ren)'s emergency contact information prior to or at the start of the Parish Religious Education (PREP/CCD) and/or Parish Youth Ministry (YMP) year and I will update it promptly whenever there is a change;
- (ii) I will seek to limit my child(ren)'s exposure to COVID-19 outside of the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) in order to protect our entire Parish Religious Education and/or Youth Ministry community;
- (iii) I will evaluate my child(ren) before each Parish Religious Education Program (PREP/CCD) session and/or Parish Youth Ministry Program session for fever and COVID-19 symptoms, as defined by the CDC, and I must check in through the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program's established system before each session;
- (iv) If my child has a fever of 100.4 degrees F or higher, or COVID-19 symptoms as defined by the CDC, s/he may not attend the Parish Religious Education Program (PREP/CCD) session or Parish Youth Ministry Program (YMP) session;
- (v) I will inform the Parish Religious Education Program (PREP/CCD) or Parish Youth Ministry Program immediately if I, my child, or anyone with whom my child has had close contact, receives a positive diagnosis, or presumed positive diagnosis, for COVID-19;
- (vi) I give my permission for the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) staff to evaluate my child(ren) for fever and COVID-19, at their

discretion, and will be informed by the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) when such an evaluation is done;

(vii) If contacted, I will pick up my child promptly from the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) if the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) deems it necessary for health and safety reasons.

I understand and acknowledge that ill students are required to adhere to all guidelines of the Health and Safety Plan, and that willful violations of the Health and Safety Plan will result in disciplinary action up to and including expulsion from the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP), at the Pastor's/Parish Administrator's discretion.

I understand and acknowledge that the Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) will use its best efforts to guard my child(ren)'s privacy. I also understand and acknowledge that, as part of contact tracing, the name of my child(ren) and pertinent contact information will be provided, if necessary, to the Pennsylvania Board of Health and related authorities in the name of community health and safety.

I understand and acknowledge that my child(ren)'s Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) may offer a distance/online learning option as part of the educational program.

I understand and acknowledge that distance/online instruction is part of the current educational landscape and, as such, classes/sessions may be recorded and that, on occasion, my child's image could be seen or voice could be heard briefly as part of the class/session. Those who will have permission to access the recording are permitted to do so strictly for educational purposes.

I understand and acknowledge that I am not allowed to video or take photographs of distance/online instruction at my Parish Religious Education Program (PREP/CCD) and/or Parish Youth Ministry Program (YMP) unless it is for purely educational purposes, and I understand and acknowledge that that video or image may not be shared on social media or for any purposes other than educational purposes for my child(ren).

Name of Student(s) _____

Parish of Student(s) Saint Pius X Catholic Church in Selinsgrove, PA

Name of Parent/Guardian _____

Signature of Parent/Guardian _____

Date: _____